

Hamvention 2017

Flea Market Rules & Information

(Rev.3)

Basic

Information

The Hamvention® 2017 will be held on May 19-21. Unassisted installation of your displays may be done on Thursday May 18th, 7:00 am until 7:00 pm and on May 19, 20 and 21 from 6:00-8:30 am.

PLEASE NOTE: On any day, Thursday through Saturday, after the Flea Market office has closed, any arrivals not having their Flea Market pass in-hand, **WILL NOT** be permitted entry, until obtaining their packet from the Flea Market office, the following morning. Dismantling will take place on Sunday, May 20th, from the time the displays close until 6 p.m. Any other times will require the approval of the Flea Market Chairman.

To All Flea Market Vendors

The approximate size of each Flea Market space is 10 x 17 feet or 170 square feet. Any vehicle(s) that cannot fit within the boundaries of your Flea Market space(s) must be parked outside of the Flea Market area. See the Hamvention® Flea Market Rule Sheet.

Vendors planning on having a canopy, tent, fly or pop-up shelter of any kind, covering more than 400 square feet, must have valid permits, from either the City of Xenia Zoning Department or Xenia Township, as well as an approval from the Greene County Building Department. In addition, a final inspection will need to be conducted by the Xenia Fire Inspector. Upon the issuance of the permit, you must submit a copy of the permit to the Hamvention® Flea Market Committee.

There are a maximum of two Flea Market Vendor Admission tickets available per Flea Market space. Vendor Admission tickets allow access to the Flea Market area for set-up, prior to the Flea Market being opened to the general public. If more than two tickets per space are needed, the additional tickets must be General Admission tickets. General Admission tickets allow access to the entire Hamvention®, e.g., Inside Exhibits, Forums, Flea Market, etc. If persons holding General Admission tickets are needed by Flea Market vendors, to assist with the setup and operation of their Flea Market space(s), prior to the Flea Market opening, those persons with General Admission tickets may enter, if escorted by someone holding a Vendor Admission ticket.

Any vendor, who has not previously used the website for making their reservations, may need to e-mail: Fleamarket@Hamvention.org, to receive logon information, for reserving spaces via the website.

Vehicle Space Passes are required for any vehicle that needs to enter the Flea Market area. There is no charge for a vehicle space pass and you may receive up to one pass per Flea Market space, as needed. Any vehicle entering the Flea Market gate must have its Vehicle Pass displayed, so it is visible through the front windshield. Space Passes must remain displayed, at all times when the vehicle is on the Greene County Fairgrounds property. Vehicles found, without a valid space pass displayed, will be subject to being towed from the property, at the owner's expense.

Flea Market spaces are identified by a four-digit number. This four-digit number indicates the specific space, within the Hamvention® event. These four-digit numbers are never duplicated, anywhere in the Flea Market or Inside Exhibit areas.

To Returning Flea Market Vendors:

Due to the many requests received from vendors wishing to increase their number of Flea Market spaces, or to move to a different location in the Flea Market, there is a constant need to remain vigilant in controlling the spaces for all vendors.

As a returning vendor to the Hamvention® Flea Market, you are a valued customer. For this reason, the Flea Market spaces that you occupied during the previous year will be held in your name, for renewal, for the current year's Hamvention®. This allows returning vendors the first right of refusal of their previously held spaces. These spaces will remain on-hold until the end of day (midnight) on April 14th of the current year, which provides ample time for anyone wishing to return to the Hamvention® to renew their previously occupied spaces. If however, the on-hold spaces are not renewed by midnight of April 14th, the Flea Market Committee reserves the right to make these non-renewed spaces available to any customers, on a first come, first served basis.

If a returning vendor begins making a reservation request, prior to midnight of April 14th, they will have until midnight of April 21st to complete the payment process. If payment has not been completed before midnight on April 21st, the Flea Market Committee reserves the right to make the spaces in "unpaid reservations" available to any customers on a first come, first served basis.

If a vendor has had Flea Market spaces in the past, but does not return to the Hamvention® for the next consecutive year, those spaces will not continue to be held in that vendor's name for any future years and will be forfeited back into the pool of "available spaces".

Space Rentals

As the Hamvention® Flea Market area is intended for selling amateur radio equipment and since the number of available spaces is limited, space rental will be limited anyone who will be **ACTIVELY SELLING** products related to the hobby of amateur radio. No spaces will be rented for the sole purpose of parking a vehicle, without actually selling products. Any vehicles found unattended and not involved in the active sales of products will be subject to being towed from the space, at the owner's expense.

Ham Club Spaces

In the spirit of promoting the hobby of amateur radio, the Dayton Amateur Radio Association and the Hamvention® wholeheartedly supports membership in ham radio clubs, as well as participation in club activities. As a show of our support for any amateur radio clubs wishing to attend the Dayton Hamvention®, we offer a discount for Ham Club spaces, making it more affordable for a club's members to attend. To qualify for the discount, a club reservation must comply with the following criteria:

- Groups requesting Ham Club status must be actively involved in amateur radio activities.
- Club space requests **CANNOT** be accomplished automatically, in the online reservation system.
- Club space requests must be approved by the Flea Market Chairman or Assistant.
- Club spaces must be positioned next to each other, either side-by-side or back-to-back.
- Ham Club spaces will be priced at the following rates: 2 internal spaces - \$100, with additional spaces available at the standard rates, ie: \$70 each for an internal or \$100 for an end cap space.
- Ham Club spaces cannot be granted to include end spaces that are along an aisle. Although end spaces may be included in a reservation, their price will not be discounted as part of the group.

- We cannot guarantee the positioning of multiple clubs collocated, next to each other.
- A group of Ham Club spaces cannot be granted to include end spaces that are along an aisle. Although end spaces may be included in a reservation, their price will not be discounted as part of the group.
- All requests for Ham Club spaces must be submitted to the Hamvention® Flea Market Committee, either by mail, fax or e-mail and can only be approved by the Flea Market Chairman or Assistant Chairman.
- Club space request forms can be downloaded from the Hamvention® website and completed for submission.
- Club space request forms must be accompanied by one of the following, to provide validation of a club's existence:
 1. Copy of the club callsign license.
 2. Copy of the club's ARRL registration.
 3. Certificate of the club's "Not-for-Profit" status.

NOTE: A copy of a club newsletter may be provided, in support of the above listed documentation however, a newsletter by itself will not be accepted as the sole form of validation documentation.

- A Ham Club reservation must include a minimum of one (1) Vendor Admission Ticket per space, ie: two (2) club spaces - two (2) Vendor Admission tickets.

NOTE: Any Ham Club reservation request not providing one of the three forms of validation and/or not including the minimum number of Vendor Admission tickets **WILL NOT** be approved.

Upon receipt of an application and validation of a request, the reservation will be manually processed. If the Flea Market Committee has previously approved a club to receive the Ham Club discount, unless there have been changes in the approved information (vendor's name, contact information, etc.), it will not be necessary to resubmit the validation information each year.

PLEASE NOTE: Club spaces are only available in a group of up to two (2) spaces. Only one group of spaces is available to any one club that meets the aforementioned requirements. Only one group of club spaces is available to be reserved, as a Club, under any one individual's name.

Flea Market Space Pass:

A Flea Market Space Pass is required for any vehicle needing to enter the Flea Market area. Since each Space Pass has ALL of a vendor's space numbers printed on it, it is not necessary to have an individual Space Pass for every space, but only "one per vehicle" entering the Flea Market. A maximum of one Space Pass, per space, is available.

Flea Market Courtesy Parking Pass:

A Flea Market Courtesy Parking Pass permits a vendor to park a vehicle in the race track area surrounding the infield Flea Market area. Due to the limited number of spaces and passes available in the Courtesy Parking area, one (1) pass per Flea Market space will be permitted, up to a **MAXIMUM**

of three (3) passes per vendor or club. Courtesy Parking Passes are available on a “First Come, First Served” basis. Any vehicles parked in the Courtesy Parking area **MUST** have a valid Courtesy Parking Pass visibly displayed. As the track area is an active horse training track, vehicles will not be permitted entry until 6:00 am and must be removed no later than 7:00 pm. Under no circumstances will overnight parking be permitted in the Courtesy Parking area. Although vehicles must have a Flea Market Space Pass to enter the infield area of the Flea Market, a Flea Market Space Pass **IS NOT** a pass to park in the Courtesy Parking area. Any vehicles intended to be parked in the Courtesy Parking area **MUST HAVE** a Courtesy Parking Pass.

Flea Market Map (Floor Plan)

As this is the first year for Hamvention at the new venue, the Flea Market map will be viewable in a PDF format, which will provide all of the details of the entire Flea Market area.

Permits for a Tent or Canopy

Any vendor having a tent or shelter must comply with the building codes of either the City of Xenia or Xenia Township, as well as Greene County.

Vendors that must comply with the City of Xenia building codes are any having spaces with the following numbers: 7054-7074, 7154-7177, 7254-7287, 7354-7388, 7454-7490, 7554-7591, 7654-7691, 7754-7790, 7854-7889, 7954-7988, 8054-8084, 8154-8181, 8254-8281 & 8401-8454.

Any vendors having spaces that are not listed above must comply with the Xenia Township Building codes and must acquire their permit through the township offices.

Vendors with tents or canopies that are greater than 400 sq. ft. or greater, must also acquire a permit through the Greene County Department of Building Regulations (937-562-7420-0).

Ohio Department of Taxation

The Dayton Amateur Radio Association and/or the Dayton Hamvention® are not responsible for any sales taxes collected, during the Hamvention®. Any sales tax collected for transactions are the sole responsibility of the individual vendors. Please refer to the Ohio Department of Taxation’s website, for any details, questions or forms, related to vendor’s sales taxes: <http://www.tax.ohio.gov/forms.aspx> Once at this site, type “Vendor” in the space for “Form Title” and this will take you to the forms that will be applicable.

The volunteers of the Flea Market Committee are looking forward to seeing you at the Hamvention® 2017 and will do everything possible, to make your visit an enjoyable one.

Flea Market Rules

1. A Dayton Hamvention® 2017 admission ticket marked “Flea Market” is required for each individual to access the Flea Market area, for setup prior to 9 am, Friday, Saturday and Sunday.
2. A standard Flea Market space size is nominally 10 x 17 feet. No vehicle and/or setup may exceed the designated marked area of the spaces purchased. This is enforced by the Xenia Township Fire Inspector.

3. Flea Market spaces are for the purpose of selling or trading amateur radio, electronic or related equipment or supplies. Spaces not being used for this purpose may be reclaimed and reallocated by the Flea Market Chairman.
4. Security personnel will be in the area however, the Hamvention® is not responsible for the security of an exhibitor's property.
5. Any and all powered and non-powered means of personal transportation, other than Hamvention® authorized/required handicapped vehicles, are strictly prohibited. This includes, but is not limited to, golf carts and Segways. Except for working assistance animals, pets are not permitted in the Flea Market area.
6. Motorized vehicle traffic in the Flea Market area, during the show, **IS NOT PERMITTED**. All vehicles must be located within their assigned Flea Market space(s) or out of the Flea Market vendor area, 30 minutes prior to show opening time, by 8:30 am each day. Vehicles that do not comply may be towed at the owner's expense. Vehicles may not leave until the Flea Market closes, each day. If for any reason a vendor must leave the Flea Market area during OPEN hours, they must be escorted by Flea Market or Security personnel. Please contact the Flea Market Office or Hamvention® Security, to arrange for an escort, during OPEN hours.
7. No "glass" food or beverage containers are permitted in the Flea Market area.
8. Sales of food and/or beverage, by anyone other than those authorized by the Greene County Fairgrounds is not permitted, on the premises.
9. Open flames, cooking grills, stoves, portable propane tanks or other potential hazards are not permitted in the Flea Market area. Self-contained vehicles must have all propane tanks disconnected.
10. No excessively loud music, voices, or noise (including portable generators) is permitted, per the City of Xenia and Xenia Township Zoning Regulations.
11. No firearms or weapons are permitted on the Greene County Fairgrounds complex property. There are **NO EXCEPTIONS**.
12. Flea Market spaces are non-transferable. Please contact the Hamvention® Flea Market Committee if you need to dispose of your spaces.
13. The use of portable generators in the Flea Market area is strongly discouraged by the Fire Marshall. In addition, complaints of noise and/or fumes from generators will be resolved in favor of the individuals being disturbed by the generator. In many cases, this is a judgment call. In the event of any dispute(s), the decision of the General Chairman/Assistant Chairman is final.
14. Flea Market vendors must clear the premises by 6 pm, Sunday.
15. Excessive trash and refuse left by a Flea Market vendor will result in an additional charge to the vendor, for disposal, by the Greene County Fairgrounds personnel.
16. No selling or displaying of "adult oriented" material is permitted.
17. Due to local zoning restrictions, no camping or overnight sleeping is permitted at Greene County Fairgrounds Complex.

18. Any tables, chairs or shelters, for use in the Flea Market, must be provided by the vendor. No tables or chairs are available for the Flea Market from the Hamvention® or Greene County Fairgrounds Complex.
19. No Flea Market vendor's vehicles are permitted on Greene County Fairgrounds Complex until 8 am, Thursday, except by prior arrangement with the Flea Market Chairman.
20. No overnight stay will be permitted, in any areas of the Greene County Fairground, other than those specifically designated as Camping areas. This will be strictly enforced by the Hamvention® Security Staff.
21. Late vendor arrivals must go to the Flea Market Office to coordinate an escort to access the Flea Market area, after the Flea Market has opened to the general public. Access will be restricted to Gate A1 and vendors requiring vehicle access must be escorted by Flea Market personnel. You may then obtain a Courtesy Parking Pass, which will allow you to park your vehicle in the track area, which surrounds the "Infield Flea Market" area.
22. The Courtesy Parking area is located in the track area, which surrounds the infield Flea Market area. Vehicles with valid Courtesy Parking Pass will be permitted to park in this area, between the hours of 6:00am and 7:30pm. Vehicles in this area, without a valid pass or during hours other than previously defined, will be subject to being towed at the owner's expense.
23. For the duration of the Hamvention®, the air space above the Greene County Fairgrounds Complex is restricted and shall be considered to be a **"No Fly Zone"**, for any type of remote controlled model or commercial aircraft. This includes, but is not limited to, helicopters, fixed wing aircraft, drones, quadcopters or any other type of Unmanned Aerial Vehicle (UAV). With the recent popularity of these devices and the potential of crashes due to the loss of control, the welfare of our visitors and vehicles demands that we prohibit the flying of them anywhere above the entire Greene County Fairgrounds Complex, without the written consent of the Hamvention® General Chairman. The Greene County Fairgrounds Complex includes the areas of the Flea Market, ADA parking area, the main parking area to the West of the fairgrounds structures, anywhere inside or above the fairgrounds structures themselves and includes any and all property contained within the perimeter identified as the "Greene County Fairgrounds and Expo Center". Inclusive is any demonstration or short duration flight by potential sellers or buyers. Violators risk potential expulsion from the Hamvention® event.
24. Any vehicle that is found in violation of any of the vehicle restrictions may be towed, at the owner's expense. Enforcement will be handled by the Hamvention Security team, via multiple on-site tow vehicles.
25. Any violations to the above rules may result in expulsion, without refund, from the Flea Market and the Hamvention®.

PROHIBITED SALES

Sales of the following items is prohibited, **ANYWHERE** on the Greene County Fairgrounds property:

- 1 – Adult Oriented Material
- 2 – Stun guns, firearms, dangerous ordinance or weapons of any type.
- 3 – Food or beverages, other than those authorized/licensed by the Greene County Fairgrounds.

Any other items that may be questionable, may be prohibited, at the discretion of the Hamvention® Chairman or Assistant Chairman.

Rates

With the exception of “End-of-Aisle” and “Ham Club” spaces, all regular Flea Market vendor spaces will cost \$70 each. End-of-Aisle spaces will cost \$100 each. A Ham club space consists of up to two (2) regular spaces (excluding end-of-aisle spaces) and will cost \$100. Please refer to the Ham Club Spaces section for more details.

Flea Market Map

A Flea Market map is available in the web-based reservation systems or on the Hamvention® website, in a PDF format.

Applications

The Flea Market space application is available in either PDF or MS Word format, in the Flea Market section of the Hamvention® website and on the Hamvention® group on Yahoo!, in the files section.

Ohio Tax Forms & Information

Ohio tax forms are available on the Hamvention® group on Yahoo! in the files section. The URL for the Ohio Department of Taxation is: <http://www.tax.ohio.gov/forms.aspx>