



**Tradeshow Services, Inc.** 245 Huls Drive Englewood, Ohio 45315 **tradeshow-services.com**  
 P 937 832-0144 T 855 263-6858 F 937 832-1904



COMPANY NAME (PLEASE TYPE OR PRINT)			BOOTH NO.		
ADDRESS			PHONE		
CITY	STATE	ZIP	FAX		
PLEASE PRINT OR TYPE CONTACT PERSON		E-Mail Address (For Order Confirmation)		DATE	

Our CREDIT POLICY requires payment with order for service INCLUDING TAX. This form with your check or credit card information must be forwarded to TRADESHOW SERVICES, INC. at the above address in order for us to provide any equipment or services. FULL PAYMENT of rental charges must accompany your order **before Deadline** to qualify for the **DISCOUNT ORDER PRICES. ALL ORDERS RECEIVED AT THE SERVICE DESK WILL BE CHARGED SHOW SITE PRICES with 20% added to Standard Pricing.** If discount orders are paid by credit card, additional services or rentals ordered at the show will be invoiced to your credit card.

**PLEASE SPECIFY HOW YOU WILL BE PAYING FOR**

DISCOVER NETWORK
  MasterCard
  VISA
  AMERICAN EXPRESS
  CHECK

**CREDIT CARD INFORMATION**

CREDIT CARD NUMBER																				
NAME ON CARD (PLEASE PRINT OR TYPE)	SIGNATURE										EXP. DATE		3 or 4 digit code							

**ALL ORDERS MUST BE ACCOMPANIED WITH FULL PAYMENT**

**NAME OF EVENT: DAYTON HAMVENTION 2024**

- RENTAL FURNITURE PACKAGE \$ \_\_\_\_\_
- RENTAL CARPET AND PADDING \$ \_\_\_\_\_
- RENTAL TABLES AND SKIRTING \$ \_\_\_\_\_
- RENTAL CHAIR & ACCESSORIES \$ \_\_\_\_\_
- I & D SERVICE LABOR \$ \_\_\_\_\_
- FORK LIFT SERVICE \$ \_\_\_\_\_
- VACUUMING \$ \_\_\_\_\_
- ESTIMATED MATERIAL HANDLING (NON TAXABLE SERVICE)
- WH FREIGHT \$ \_\_\_\_\_
- SS FREIGHT \$ \_\_\_\_\_

**CANCELLATION POLICY: ORDERS CANCELLED PRIOR TO MOVE-IN WILL BE CHARGED 50% OF THE ORIGINAL PRICE. ORDERS CANCELLED AFTER MOVE-IN BEGINS WILL BE CHARGED 100% OF THE ORIGINAL PRICE. CHARGES FOR DAMAGED OR SOILED EQUIPMENT WILL BE APPLIED TO RESPONSIBLE PARTY.**

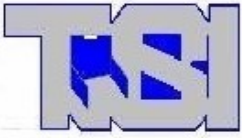
SUB TOTAL \$ \_\_\_\_\_

TAX 7.5% \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**FOR OFFICE USE ONLY**

CHECK #	AMOUNT	DATE	BY	C.C. TYPE	BALANCE



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**ADVANCE WAREHOUSE ESTIMATED MATERIAL HANDLING**

**ADVANCE WAREHOUSE SHIPMENTS DEADLINE DATE: THURSDAY, MAY 9**

**ADVANCE WAREHOUSE SHIPMENT \_\_\_\_\_ \$ 0.62 PER LB.  
A 200 lb. minimum charge per shipment**

**RATE ABOVE INCLUDES:**

- \*Storage at Warehouse up to 30 days prior to show opening**
- \*Delivery to Show Site and placement at your booth**
- \*Removal and Return of empty containers, crates, pallets, et.**
- \*Loading of Outbound Shipment from Show Site**

**Exhibitors are responsible for making own shipping arrangements. Blank BOL & Shipping Labels will be available at Tradeshow Services, Inc. Service Desk. Tradeshow Services, Inc. assumes no responsibility for shipments that do not have completed BOL. ANY FREIGHT NOT PICKED UP WILL BE FORCED OUT BY ABF AT EXHIBITORS EXPENSE**

**EXHIBITORS WITH OUTBOUND FREIGHT MUST COMPLETE A BOL AT THE TRADESHOW SERVICES SERVICE DESK.**

**CALCULATION OF MATERIAL HANDLING CHARGE:**

**TOTAL LBS. (200 LB. MINIMUM) \_\_\_\_\_ x Rate (0.62) = \$ \_\_\_\_\_**

**We understand that your calculation is an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.**

**PLEASE SUBMIT THIS FORM WITH FULL PAYMENT ON OR BEFORE DEADLINE DATE**

**TOTAL ESTIMATE CHARGES \$ \_\_\_\_\_**

**ADVANCE WAREHOUSE  
EXHIBIT MATERIAL**

COMPANY NAME  
**DAYTON HAMVENTION 2024**  
EXHIBITION

BOOTH NUMBER

CARRIER NUMBER OF PIECES

TO: ABF  
C/O Tradeshow Services, Inc.  
8051 Center Point 70 Blvd.  
Dayton, OH 45424

**MUST ARRIVE BEFORE OR ON: THURSDAY, MAY 9**



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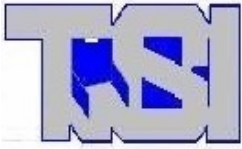
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**DIRECT TO SHOWSITE ESTIMATED MATERIAL HANDLING**

*Wednesday, May 15, 9 am – 5 pm  
Thursday, May 16, 9 am – 7 pm*

**SHOW SITE SHIPMENTS WILL BE ACCEPTED ON:**  
**Early arrivals may be turned away**

**DIRECT SHIPMENT TO SHOW SITE \_\_\_\_\_ \$0.56 PER LB.**

**RATE ABOVE INCLUDES:**

- \*Placement of materials to booth
- \*Removal and Return of empty containers, crates, pallets, etc.
- \*Loading of Outbound Shipment

**CALCULATION OF MATERIAL HANDLING:**

Total LBS. \_\_\_\_\_ lbs. x Rate (0.56) = \$ \_\_\_\_\_  
**(200 lbs. Minimum)**

**SMALL PACKAGE SHIPMENTS NOT EXCEDING 100 LBS (Fed Ex, UPS, Etc.)**

First Package \$40.00      Second Package \$20.00      Additional Package \$20.00

**SMALL PACKAGE CALCULATION OF MATERIAL HANDLING**

First Package (100 lbs. Max.)	\$ 40.00	\$ _____
Second Package (100 lbs. Max.)	\$ 20.00	\$ _____
Each Additional Package	\$20.00 ea.	\$ _____
Total Packages _____		\$ _____

**We understand that your calculation is an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.**

**EXHIBITORS ARE RESPONSIBLE FOR MAKING OWN SHIPPING ARRANGEMENTS. BLANK BOL & SHIPPING LABELS WILL BE AVAILABLE AT TRADESHOW SERVICES, INC. SERVICE DESK. TRADESHOW SERVICES, INC. ASSUMES NO RESPONSIBILITY FOR SHIPMENTS THAT DO NOT HAVE COMPLETED BOL. ANY FREIGHT NOT PICKED UP AT SCHEDULED MOVE OUT TIMES, WILL BE FORCED OUT BY ABF AT EXHIBITORS EXPENSE.**

**EXHIBITORS WITH OUTBOUND FREIGHT MUST COMPLETE A BOL AT THE TRADESHOW SERVICES SERVICE DESK.**

**PLEASE SUBMIT THIS FORM WITH FULL PAYMENT ON OR BEFORE DEADLINE DATE**

**TOTAL ESTIMATE CHARGES \$ \_\_\_\_\_**

# DIRECT SHOWSITE EXHIBIT MATERIAL

COMPANY NAME

**DAYTON HAMVENTION 2024**

EXHIBITION

BOOTH NUMBER

CARRIER

NUMBER OF PIECES

GREENE COUNTY FAIRGROUNDS & EXPO CENTER

C/O: Tradeshow Services, Inc.

120 FAIRGROUND RD.

XENIA, OH 45385

**MUST ARRIVE ON: Wednesday, May 15, 9 am- 5 pm  
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